

CONTENTS PAGE

Welcome To Riverside

Riverside Staff Members

Mission Statement

Riverside Governing Body

The Aims of Riverside School

Admissions Policy

Attendance

The School Day

Uniform

Charging Policy

School Meals

The Curriculum

Concerns and Enquiries

Application Forms



WELCOME TO RIVERSIDE

Riverside Community Primary School is very lucky to be situated on the banks of the River Tamar.

The purpose built accommodation is designed to provide a high quality education in first rate facilities designed for the 21st Century.

The school has 21 class bases, a nursery unit, a drama studio and a large multi use hall. Externally there is a large play area, a first rate football pitch and an exciting wildlife garden. The purpose built kitchen provides nutritional hot meals daily.

At Riverside we aim to work in partnership with parents to provide each child with the best possible education both academically and socially. Great care is taken to ensure that the talents and needs of each child are recognised and valued. Above all, our school is a place where mutual respect for all is encouraged.



RIVERSIDE STAFF MEMBERS

Head Teacher - Mr Brian Jones
Assistant Head Teachers - Mrs Clare Willcocks & Mr David Yuill
Chair of Governors - Mr Colin Cox

Inclusion Coordinator

Mrs A Warren

ICT Technician

Mr S Carpenter
Mrs S Carpenter

Librarian

Mrs A Stewart

Multi Agency Coordinator

Mrs K Wilkes

Family Support Adviser

Mrs H Dyer

Teachers

Miss M Ansell
Miss A Babcock
Mrs N Boyns
Mr M Brown
Mr E Carr
Miss N Coyde
Mrs M Crowley
Miss E Payne
Miss R Daw
Mrs J Kendall-Jones
Miss M Kent
Miss C Higgins
Mrs D Mee
Miss L Maclellan
Miss R May
Mrs K Nosworthy
Miss S Wilmshurst
Mrs S Pearce
Mrs S Perrow-Smith
Mrs J Mapps
Miss K Royle
Miss N Sharp
Miss C Smith
Miss F Summerfield
Mrs N Turnock
Mrs J Hobbs
Mrs L Roberts
Mrs T Weekes
Miss E Eastwood

Higher Level Teaching Assistants

Mrs J Bush
Miss S Davies
Miss B Doidge
Miss K Downton
Mrs C Drewery
Mrs K Oxland
Mrs T Webb

Mrs L Adam
Mrs T Allen
Mrs S Beveridge
Mrs H Ford
Mrs L Brownlow
Mrs J Chenery
Miss K Clark
Miss T Clayton
Miss K Coles
Mrs C Prowse
Mrs J Cripps
Mrs C Curtis
Miss P Banks
Mrs D Davidson
Mrs S Dixon
Mrs K Vickery
Miss C Westlake
Mrs N Harris
Miss E Hayter
Mrs C Ide
Mrs J Keith
Miss M Leaves
Miss A Lowe
Miss J Jackson
Miss S Wadlan

Mrs J Macpherson
Miss E Main
Mrs C Manley
Miss S Manley
Miss R Martin
Miss N Miller
Miss L Nicholls
Mrs C Parker
Mrs W Pengelly
Mrs S Pogson
Mrs Z Puleston
Mrs J Sinclair
Mr A Morris
Mrs W Kalski
Miss D Warden
Miss H Hewer
Mrs G Watson
Mrs S Watson
Mrs H Webster
Mrs K Whitta
Miss L Wilkinson
Miss M Wilson
Mr T Locke
Miss S Trim
Mrs R Clarke

Administrators

Mrs L Moran (Senior)
Mrs D Leonard
Mrs P Wardle
Miss L Dugay

Breakfast Club

Mrs C Colwill
Miss K Colwill
Ms A Mallett
Miss S Newton

Facilities Manager

Mr T Ferguson

Cook

Mrs C Roberts

First Aider

Ms A Perring

MTAs

Mrs G Marner (Senior)
Mrs A Ford
Miss K Colwill
Mrs L Bartram
Miss S Newton
Miss M McTierney

Mrs L Jones
Miss J Trewin
Mrs C Farrell
Miss M Meenan
Mrs K Smith
Mrs D Leeson

Mrs C Colwill
Miss L Young
Miss L Pope
Mrs J Smith
Mrs L O'Brien

MISSION STATEMENT

At our school, staff, children, parents and governors work together in partnership.

We acknowledge that everyone is special, valued, safeguarded and has equal opportunities.

RIVERSIDE GOVERNING BODY

FOUNDATION GOVERNOR

- Mr Colin Cox
- Mrs Jane Ford

HEADTEACHER

- Mr Brian Jones

PARENT GOVERNORS

- Mr Anthony Launce
- Mr Benjamin Ham
- Mrs Joanne Trewin
- Mr Greg O'Reilly

LOCAL AUTHORITY GOVERNORS

- Cllr George Wheeler

STAFF GOVERNORS

- Mrs Teresa Weekes

CO-OPTED GOVERNORS

- Mrs Catheryn Niazi Ghadim
 - Mrs Joy Bush
- Mrs Miranda Crowley
 - Miss Ruth Sayers

All governors are contactable via the School Office

THE AIMS OF RIVERSIDE SCHOOL

- Create a well organised, safe and happy school community in which each individual is valued, and therefore able to become a responsible, independent and confident person.
- Encourage all children to achieve their true potential through structured and stimulating teaching, by providing a balanced and appropriate curriculum.
- Foster in each child the ability, to think, question and discuss rationally, so that every child can achieve academically, creatively and physically. Children learn and develop at different rates and we will endeavour to help, encourage and motivate each child in our care.
- Set realistic standards of discipline, behaviour and moral values within an atmosphere of support and mutual respect in partnership with parents. This will be in line with the School's Safeguarding Policies.
- Reflect and celebrate the diversity of the wider community that we serve.



Admissions Policy

Children are required by law to receive a full time education from the beginning of the school term after they reach the age of five years.

At Riverside School children who are five between September and August are admitted before their 5th birthday, although we often advise a short initial period of part-time attendance to allow children to get used to the transition between home and school.

Our Nursery Class provides places for up to 72 children aged 3 & 4, these places are part-time (36 morning or 36 afternoon). When there is a waiting list for the Nursery an admissions panel consisting of school staff, our Community Health Visitors, the Early Years Advisor and representatives from the Children's Speech and Language Service and Social Services meet to allocate places.

You will be asked to complete a registration form before or at the time of your child's enrolment at the school.

The School's staff and governors are working hard to develop the Riverside Community and we especially welcome children from the immediate area into our school.

Attendance

Please ensure that your child attends school regularly and on time. If your child is absent from school please adopt the following procedure:-

- ❖ Telephone the school on the first day of absence, with the reason for absence.
- ❖ Keep the school informed of progress and likely return date.
- ❖ Upon returning to school, please provide written details of their reason for absence.
- ❖ Try to keep all medical appointments (i.e. hospital, dental, doctor's etc.) out of school hours.
- ❖ When an appointment is during the school day please support the absence with the relevant letter, appointment card wherever possible.

The School Day

The Riverside School Day is as follows:-



Breakfast Club opens at 7.45am and all pupils must have arrived by 8.30am. Once in the Club they must stay on the school grounds and not leave, i.e. to visit the shop.

The school gates open at 8.40am and pupils can enter their school classrooms anytime from 8.50am to 9.00am. Pupils arriving after 9.00am are considered late.

The end of the school day is 3.10pm.



After School Club starts at 3.15pm and runs until 5.30pm. Children have access to homework club, ICT, snacks and food, free play, art, cookery and many more activities.

Places are booked in advance at the school office.

Cost per child is £3.00 3.15pm - 4.30pm

£5.00 3.15pm - 5.30pm

Nursery Sessions are Morning: 8.40am – 11.40am
Afternoon: 12.20pm – 3.20pm

Uniform

The wearing of uniform in primary school is not compulsory but is strongly encouraged.

The uniform consists of:-

Black or dark grey trousers or skirt
White polo shirt / white shirt or blouse
School sweatshirt*
School Tie*
Purple checked dress*



(* Can be purchased from the National School Wear Centre in Mayflower Street, Plymouth or on line with School Trends via a link on the school website)

PE Kit:-

Dark Shorts
Plain white T-shirt
Safe suitable footwear
Dark tracksuit if needed for outside sports

Charging Policy

The overriding principle of all local authority schools is that education should be provided free of charge.

However, there are times when special activities are planned, which simply could not take place without some form of extra funding.



Occasionally we ask the 'PTFA' for funds, but sometimes we invite parents to make financial contributions. Please note that these contributions are entirely voluntary and on all occasions your child is entitled to take part in the activity, whether or not you decide to make a contribution.

On rare occasions we may have to cancel an activity due to lack of funds, but we will never exclude individual children on financial grounds.

We may charge for activities which take place mainly or wholly outside school hours, but in these instances your child's involvement will be optional.

School Meals



School meals are provided by Eden Foods Limited, who provide a hot school lunch or a salad bar option for £2.00 per day.

The school has a cashless payment system which will be explained by the office staff.

If you are currently on Income Support, Child Tax Credit or Income based Jobseekers Allowance (**those receiving Working Tax Credit do not qualify**) your child may be entitled to a free school meal. Application forms are available in confidence from the school office.

Universal Free School Meals – From September 2014

As part of a new government initiative **all** Foundation and KS1 children will be entitled to a **Free School Meal**.

All parents entitled to claim under the aforementioned criteria:

Please continue to complete the necessary application/renewal forms to ensure the school receives the additional pupil funding which is used in a variety of ways to enhance your child's education.

The Curriculum

We aim to provide a curriculum that is:-

- **Broad** – encompassing knowledge, skills and understanding in educational, spiritual, emotional, physical and social areas.
- **Balanced** – Where each area of experiences makes a distinctive contribution to the child's education.
- **Relevant** - to individual abilities, experiences and present needs.
- **Differentiated** to enable the learning experience to meet the needs of the child.
- **Inclusion Opportunities** – to welcome all children. Where a child has a recognised disability we will make all reasonable adjustments to accommodate their needs in school. This will include the availability of resources and accessibility of the school building site. We will make every effort to ensure that children with Special Educational Needs maintain their entitlement when they enter the school.



Concerns and Enquiries

If you are concerned about any aspect of your child's education or experience at school you should make an appointment to see the Class teacher, Year Group Leader or a senior member of staff.

We hope you have found the information in this prospectus helpful and it has given you a taste of what life at Riverside School is like.

Should you require any more information, please contact the Head Teacher or look on our website.

WebSite

Please visit our website at www.riversideprimary.net for up to date details about the exciting things happening at Riverside