



Riverside Primary School

Minutes of the Full Governing Body Meeting

Tuesday 14 November 2017

Held at school at 4:00pm

Governors Present:

Ruth Sayers (Chair)	Anthony Launce (Vice)	George Wheeler	Jane Ford
Brian Jones (Head)	Leanne Miller	Joy Bush	Miranda Crowley
Kimberley Hendy	Ben Ham	Amanda Briggs	Rebecca Bennett
Jeff Dawson (arrived 4.25pm)			

In Attendance:

Lisa Moran (Clerk)

28	Apologies None	
29	Verbal Declarations of Interest for this meeting None	
30	Minutes of the last meeting 23.05.17 The minutes of 23 May 2017 were checked for accuracy and Governors unanimously agreed they should be signed as a correct record.	
31	Matters Arising None	
32	Governors' Correspondence None Received.	
33	New Governor Miss Becky Bennett has joined the Governing Body as a co-opted Governor, she will become a member of the Curriculum & Premises Committee. Ruth Sayers offered a warm welcome to Becky and thanks for becoming a Governor.	
34	School Improvement <ul style="list-style-type: none"> • Ofsted Report & Feedback – A copy of the report from our inspection on the 10th October was circulated. In our previous inspection in September 2012 we were rated as a good school – we continue to be a good school. Prior to her visit the inspector had checked our website and looked at the school's previous results. Whilst here she met with the governing body, had a tour of classrooms, spoke to children, heard children read and looked at our data. The Head Teacher felt that one inspector visiting for one day struggled to get a good feel of the school, and the report was not as good as it should have been; though the inspector was very pleased with what she found. Areas highlighted to develop were very small, such as how we monitor attendance of groups of children; as our attendance is slightly below national average and assessments for SEN children; parents should have more information on what small steps have been/can be taken to help and progress children. As a school we are still moving forward and nothing has slowed down over the 5 years since our last inspection. We did not want to go for the outstanding standard as we knew that our attendance would be a problem. <i>Q Was the attendance figure used based on this academic year only?</i> <i>A No, it was for the 3 previous years.</i> • Governors' Visits to School – 32 visits had been made to school between May and August '17. The Chair encouraged all governors to visit school whenever possible and to engage with their linked year groups. If parent governors could visit half an hour before the end of school and have a look around the 	

	<p>school and chat to pupils, this counts as a visit. If a member of the PTFA, sign in as a governor as that also counts.</p> <ul style="list-style-type: none"> • Governor Training – On-Line statutory safeguarding training has been completed by most governors, all to complete asap please. The SEN Governor had attended “How to Help Children with ASC and/or ADHD”, run by MAST. There are 4 more modules to attend in this training, at present it has been more about assessing behaviours than strategies. • Clerk’s Update – Nothing to report back to Governors at present. 	
35	<p>MAT Update</p> <p>Last Tuesday all Governors were invited to meet with the CEO of Horizon to discuss any concerns and raise any questions they felt necessary. At the meeting it was agreed that the Head Teacher would initiate contact with a legal team to establish if we can even progress down this route due to our PFI Status. £25K funding has been received by the school to aid the process, with PCC already having taken £7K for their legal cost. We would need to return the full £25K if we decided not to go ahead.</p> <p>The Head Teacher is to arrange for all staff at Riverside to meet with the CEO of Horizon for them to ask questions/ allay any fears they may have.</p> <p>Governors are welcome to observe at this meeting, to enable them to assess the general feeling of the staff.</p>	BJ
36	<p>Union Release Update</p> <p>Funding had been received from PCC to release a member of staff for one day a week. Cover for the class is being provided internally and the member of staff providing this cover has received a remuneration.</p>	
37	<p>Link Governor Reports</p> <p>Literacy Report – Miss Kim Hendy had met with the Literacy Coordinator to discuss standards and results at the school. She informed Governors of her findings and thanks were given to her for her report.</p> <p>A recommendation following her visit was that a competition for the children to encourage them in their writing skills may be beneficial. It could be run in the Summer Term with different themes for different age groups and could be a fiction or non-fiction piece of writing. It would be judged by the governors with age appropriate prizes being awarded.</p> <p>Mr Jones is to speak to staff about how this could be managed. Miss Hendy would be happy to help in any way required.</p> <p>Child Protection/Safeguarding – Miss L Miller had met with the Head Teacher to gain a deeper understanding of Child Protection and Safeguarding Policies and practices in the school. She informed the Governors of her findings and thanks were given to her for a very comprehensive report. Recommendations from the report were that the school continued to support targeted intervention groups using support staff, and that it also continued with Multi-Agency support, reducing barriers to learning for our most vulnerable pupils.</p> <p>Numeracy Report – Mrs J Ford. Mrs Ford had not yet met with the Numeracy Coordinator, but was to initiate said meeting and a report would be forthcoming.</p>	BJ
38	<p>Committee Reports</p> <p>Personnel & Finance – Mr Launce (Chair) highlighted the main points from the meetings held on the 17th October 2017.</p> <p>Curriculum & Premises – Mr Dawson (Chair) highlighted the main points from the meetings held on the 27th June 2017.</p> <p>All minutes are held in the Clerk’s Office for governors’ further perusal if required.</p>	
39	<p>Policy Approval</p> <p>Complaints Procedure: No Change – Approved</p> <p>Freedom of Information Scheme: No Change - Approved</p>	
40	<p>Items for Next Agenda</p> <p>None</p>	

41	Close and Date of Next Meeting The Chair thanked governors for attending and it was noted that the next meeting would be held on Tuesday 6th February 2018 at 4.00pm. There being no further business the meeting closed at 5.15pm	
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The minutes were signed as an accurate record of the meeting by:-

Signed.....(Chair)

Date.....