



## Riverside Primary School

### Minutes of the Full Governing Body Meeting

Tuesday 20<sup>th</sup> February 2018

Held at school at 4:00pm

#### Governors Present:

Ruth Sayers (Chair)	Anthony Launce (Vice)	Jane Ford	Rebecca Bennett
Brian Jones (Head)	Joy Bush	Miranda Crowley	Kimberley Hendy
Ben Ham	Amanda Briggs		
Jeff Dawson			

#### In Attendance:

Lisa Moran (Clerk)

42	<b>Apologies</b> George Wheeler – Work Commitments - Accepted	
43	<b>Verbal Declarations of Interest for this meeting</b> None	
44	<b>Minutes of the last meeting 14.11.17</b> The minutes of 14 November 2017 were checked for accuracy and Governors unanimously agreed they should be signed as a correct record.	
45	<b>Matters Arising</b> None	
46	<b>Governors' Correspondence</b> A letter had been received from Plaistow Hill School confirming their intention to leave the Tamar Cooperative Trust, due to them Joining the Horizon MAT from the 1 <sup>st</sup> April 2018.	
47	<b>School Improvement</b> <ul style="list-style-type: none"> <li>• Head Teacher's Report – A copy of the report from our inspection on the 10th October was circulated. In our previous inspection in September 2012 we were rated as a good school – we continue to be a good school. Prior to her visit the inspector had checked our website and looked at the school's previous results. Whilst here she met with the governing body, had a tour of classrooms, spoke to children, heard children read and looked at our data. The Head Teacher felt that one inspector visiting for one day struggled to get a good feel of the school, and the report was not as good as it should have been; though the inspector was very pleased with what she found. Areas highlighted to develop were very small, such as how we monitor attendance of groups of children; as our attendance is slightly below national average and assessments for SEN children; parents should have more information on what small steps have been/can be taken to help and progress children. As a school we are still moving forward and nothing has slowed down over the 5 years since our last inspection. We did not want to go for the outstanding standard as we knew that our attendance would be a problem. <i>Q Was the attendance figure used based on this academic year only?</i> <i>A No, it was for the 3 previous years.</i></li> <li>• Governors' Visits to School – 32 visits had been made to school between May and August '17. The Chair encouraged all governors to visit school whenever possible and to engage with their linked year groups. If parent governors could visit half an hour before the end of school and have a look around the school and chat to pupils, this counts as a visit. If a member of the PTFA, sign in as a governor as that also counts.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Governor Training – On-Line statutory safeguarding training has been completed by most governors, all to complete <b>asap</b> please. The SEN Governor had attended “How to Help Children with ASC and/or ADHD”, run by MAST. There are 4 more modules to attend in this training, at present it has been more about assessing behaviours than strategies.</li> <li>• Clerk’s Update – Nothing to report back to Governors at present.</li> </ul>	
<b>48</b>	<b>Term dates 2018/19</b>	
<b>49</b>	<b>MAT Update</b>	
<b>50</b>	<b>Central Record of Recruitment and Vetting Checks</b>	
<b>51</b>	<b>Policies</b> <ul style="list-style-type: none"> <li>• Prevent Policy – No Change</li> <li>• School Admission Arrangements 2019/20 - Had been through consultation with PCC – No changes - <b>Approved</b></li> </ul>	
<b>52</b>	<b>Link Governors’ Reports</b> Looked After Children Health & Safety SEN	
<b>53</b>	<b>Committee Reports</b> Personnel & Finance – Mr Launce (Chair) highlighted the main points from the meetings held on the 23 <sup>rd</sup> January 2018. Curriculum & Premises – Mrs Ford & Mr Ham (Chair’s) highlighted the main points from the meetings held on the 27 <sup>th</sup> June 2017. All minutes are held in the Clerk’s Office for governors’ further perusal if required.	
<b>54</b>	<b>Items for Next Agenda</b> None	
<b>51</b>	<b>Close and Date of Next Meeting</b> The Chair thanked governors for attending and it was noted that the next meeting would be held on <b>Tuesday 22<sup>nd</sup> May 2018 at 4.00pm.</b> There being no further business the meeting closed at 5.15pm	

The minutes were signed as an accurate record of the meeting by:-

**Signed.....(Chair)**

**Date.....**