



Riverside Primary School
Minutes of the Full Governing Body Meeting
Tuesday 22th May 2018
Held at school at 4:00pm

Governors Present:

Ruth Sayers (Chair)	Anthony Launce (Vice)	Jane Ford	Rebecca Bennett
Brian Jones (Head)	Joy Bush	Ben Ham	Miranda Crowley
Amanda Briggs	George Wheeler	Natalie Turnock	

In Attendance:

Lisa Moran (Clerk)

56	Apologies Jeff Dawson – Unwell – Accepted Kimberley Hendy – Absent – No apologies	
57	Verbal Declarations of Interest for this meeting None	
58	Minutes of the last meeting 20.02.18 The minutes of 20 February 2018 were checked for accuracy, the Governors unanimously agreed they should be signed as a correct record.	
59	Matters Arising <i>Point 48</i> – Private Email address – BJ will speak to ICT Department with access for Ruth Sayers - Chair of Governors. <i>Point 53</i> – Thanks had been sent to the coordinators of Riverside Rocks.	BJ
60	Governors' Correspondence None Received.	
61	School Improvement <ul style="list-style-type: none"> • <i>Head Teacher's Report Summer 2018</i> – Numbers are down from this time last year, we are losing 79 in year 6, with only 66 allocated to Reception; This means quite a hit financially to the school (approx. £36K). Pay increase for teachers has not been confirmed as yet, but we have costed in 2%. The budget for this year is very tight, savings will be made where possible. • <i>Staff</i> – D Yuill has obtained the position of Head Teacher at Ford Primary from September. In view of the concerns over the budget and to protect the school from further financial pressure, the following temporary one year changes have been made: N Turnock promoted to Deputy Head, A Babcock promoted to Team Leader, interviews are being held for a Deputy Team Leader. R May (Yr6 Teacher) has been successful in obtaining a position at the new Sherford School; E Burnett has been employed to replace her on a temporary one year contract. L Miller (Yr3 Teacher) is relocating back to Grimsby; R Gard, currently covering maternity in Yr4 has been employed to replace her, again on a temporary one year contract. • <i>Learners & Achievements</i> – Our Year 6 SATs have taken place, we are hopeful all has gone okay, results should be available w/c 9th July. Year 2 have completed their tests and Year 1 will be undertaking their phonic tests over the next few weeks. • <i>Outside Agencies</i> – The Excellence Cluster are experiencing financial problems, with staff redundancies taking place. The support we had received from them has been vastly reduced. 	

	<ul style="list-style-type: none"> • <i>Inset Programme</i> – A full inset programme was circulated for the term. Governors are always welcome to attend any inset session. The MAT Meeting will be replaced with staff being notified about the changes relating to GDPR. • <i>Leadership and Management</i> – New National Funding Formula has had a massive impact on our budget, with us receiving only a 0.5% increase whilst other schools have received up to 7.8%. Staff cost rises and the concern of redeployment within the area are a real concern to the school's future budget. • <i>Governors' Visits to School</i> – 24 visits had been made to school between February and April '18. Special mention was made of R Bennett, the Link Governor for Riverside Rocks, who had visited the group every week. The Chair thanked all Governors for their support of the school. • <i>Governor Training</i> – The SEN Governor has attended the third module of the "How to Help Children with ASC and/or ADHD", run by MAST. The Vice-Chair had attended courses on Safeguarding run by K Powell and Safer Recruitment Training organised by PAG. 	
62	<p>MAT Update Nothing has progressed since the last report. The LA confirmed that all the required PFI details had been sent to the DfE in February, but no communication back had been forthcoming. Whilst the Government are not pushing and the Governors are happy for us to stay as a maintained school, the Head Teacher will monitor the situation to see how things are evolving. With only 14 schools in Plymouth not currently part of a MAT, he will remain proactive to ensure we are kept up to date with any developments. Jayne Gorton, the main contact for all schools at PCC, is leaving at the end of this academic year and it is unclear who, if anyone, will replace her.</p>	
63	<p>New Staff Children are introduced to all new staff before they start. It was suggested that the School website shows a photograph of the new staff member during their first week in the relevant year group parent section. A photo could also be put in the school newsletter to make parents aware.</p>	BJ
64	<p>Committee Reports Personnel & Finance – Mr Launce (Chair) highlighted the main points from the meetings held on the 20th March and the 8th May 2018. Curriculum & Premises – Mrs Ford & Mr Ham (Chair's) highlighted the main points from the meetings held on the 27th March 2018. Homework was raised as a concern – the impact of homework and the different forums used by different schools. A leaving card and gift to be purchased for David Yuill from Full Governors All minutes are held in the Clerk's Office for governors' further perusal if required.</p>	LMO
65	<p>Declaration of Interests - Staff & Governors All amended and updated, Governors in July 2017; Staff in May 2018 – Approved</p>	
66	<p>Link Governors' Reports Attendance Report – M Crowley – Attendance was mentioned in our last Ofsted report, stating that patterns of attendance for groups of pupils were not analysed, meaning dips in attendance were not followed up quickly. Since this visit, D Yuill and D Leonard have worked on setting up tracking groups in SIMs for key groups, including SEN and gender, enabling them to track attendance levels more easily. If absence is shown to have a negative impact on attainment we have a range of methods within school to promote attendance. Alongside these, children are kept in during their breaks and lunchtime to catch up with missed work, this is done in discussion with parents. We currently have 69 pupils who are classed as persistent absentees – attendance below 90%. Meetings are held with parents of persistent absentees and referrals are made to the EWO, which can lead to fines, interview under caution and court cases.</p>	

	<p>Our attendance target is aspirational at 96%, we are currently at 95.4%. Ofsted mentioned that one reason for our low attendance was term time holidays. We refuse all holidays (exceptional cases excluded), but the LA have stopped fining parents, which has seen a significant increase in term time holidays.</p> <p>SEN Report – A Briggs had met with the SEN Coordinator Ann Warren before the last Full Governors meeting in February.</p> <p>The SEN Team works with 97 children with identified SEN support and have 32 CAF/TAMs running with parents. Currently 86 children have IEPs. We have 10 children receiving therapy/counselling, 25 children receiving support from the learning mentor, 7 children on EHCs and 1 child on a statement.</p> <p>The school continues to work with many outdoor agencies including MAST, the Community Interaction Team and a Speech & Language Therapist. 10 children have accessed CHICKS holidays in the last 12 months. The Cool Club continues to run well offering an alternative to the busy lunch hall. A new Riverside Rocks group has been very successfully launched for our young carers in the school, with 23 children initially accessing this group.</p> <p>The above are a synopsis of the Link Governors Reports. Reports are held in the Clerk’s Office and are available for Governors’ further perusal if required.</p>	
67	<p>Policies</p> <ul style="list-style-type: none"> • Finance Policy – Year in Use amended – Approved 	
68	<p>Meeting dates for Next Academic Year</p> <p>All meetings to be held on a Tuesday with a 4 O’clock start. Dates to run in line with this years.</p> <p>- Approved</p>	
69	<p>Items for Next Agenda</p> <p>MAT Update</p>	
70	<p>Close and Date of Next Meeting</p> <p>The Chair thanked governors for attending and it was noted that the next meeting would be held on Tuesday 24th July at 11.30am.</p> <p>There being no further business the meeting closed at 5.05pm</p>	

The minutes were signed as an accurate record of the meeting by:-

Signed.....(Chair)

Date.....